



# TOPEKA METRO

ADMINISTRATIVE OFFICE  
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March 13, 2020

To our valued employees and passengers,

Over the past few weeks, we have all been hearing a lot of information concerning the COVID-19 virus. Be assured that we here at Topeka Metro have been paying attention, listening, and making changes and updates to our safety procedures so that we might bring you the safest trips that we can. We also have shown great concern for our staff and operators and have focused on making the Topeka Metro environment as safe as possible.

We have always taken pride in our clean and well-run facilities and buses. Like most other transportation organizations, we take guidance from the Center for Disease Control (CDC), the World Health Organization (WHO), and our state and local health agencies. Not only do we seek information and listen, but we also react and implement their suggestions and recommendations. In fact, Topeka Metro has been proactive in providing information on proper personal hygiene and increasing our disinfection of touchable areas.

At this time, we see no change or reduction in service. However, as with all organizations during these times, we are looking at and planning for "worst case scenarios". Emergency preparedness is key. In the meantime, our operations, planning and maintenance personnel are all doing due diligence in order to make sure your trip and experience with Topeka Metro is a good one.

With your patience and consideration, we will make it through this time of heightened awareness and stress with limited program disruption. Our goal is to provide the best service possible during these trying times and provide a healthy workplace for all our employees.

Thank you for your support and consideration. Be reassured the safety and well-being of our passengers and employees is our top priority here at Topeka Metro.

Robert A. Nugent  
Topeka Metro General Manager

3-13-20

Date

Tom Baumgartner  
Topeka Metro Safety & Security Supervisor

3-13-20

Date