



**Topeka Metro
Board of Directors Minutes
February 20, 2024**

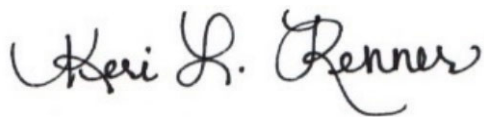
BOARD MEMBER'S NAME	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Candis Meerpohl, Vice Chair	Topeka Metro	Present QSS
Rodd Miller	Topeka Metro	Present QSS
Chance Lucas	Topeka Metro	Present QSS
Beverly Hall	Topeka Metro	Present via Zoom
Scott Tummons, Chair	Topeka Metro	Absent
Alan Bearman	Topeka Metro	Absent
Fatima Perez Luthi	Topeka Metro	Absent

Staff/Visitors	ORGANIZATION	PRESENT / ABSENT / EXCUSED
Bob Nugent, General Manager	Topeka Metro	Present QSS
Richard Appelhanz, Chief Financial Officer	Topeka Metro	Present QSS
Keri Renner, Director of Marketing and Communications/Board Secretary	Topeka Metro	Present QSS
John Cassidy, Legal Counsel	Topeka Metro	Present via Zoom
Terri Miller, Director of Human Resources	Topeka Metro	Present via Zoom
Denise Ensley, Chief Operations Officer	Topeka Metro	Present via Zoom
Jared Culbertson, Director of Information Technology	Topeka Metro	Present via Zoom
Alan Parrish, Director of Maintenance & Facilities	Topeka Metro	Present via Zoom

TOPIC	KEY DISCUSSION	RECOMMENDED ACTION / STATUS	PERSON RESPONSIBLE
Call to Order	Called the meeting to order at 4:00 p.m.	4 of 7 members present	Candis Meerpohl
Public Comment	No public in attendance.	N/A	Candis Meerpohl
Meeting Minutes Department Reports Planning Report Operations Report Maintenance Report Finance Report	<p>Planning report as submitted. Hit highest ridership in January 2024. Walmart East in the app system has been an issue showing up with several different labeling addresses (sometimes just the store title, sometimes the address, both, etc).</p> <p>Report as submitted. Rodd asked about Capital City Taxi Oversight committee meeting. Denise shared that the CCT employees attend TMTA trainings and Topeka Metro makes sure to communicate with them, so they are aware of our procedures, etc.</p> <p>Report as submitted.</p> <p>January 2024 Finance report as submitted.</p>	<p>MOTION: Rodd Miller moved, and Chance Lucas seconded the January 2024 TMTA BOD meeting minutes as presented. Motion approved 4-0.</p> <p>MOTION: Rodd Miller moved, and Chance Lucas seconded the motion to approve the January 31, 2024, financials as presented. Motion approved 4-0.</p>	Candis Meerpohl Richard Appelhanz Denise Ensley Alan Parrish Richard Appelhanz
New Business	Bob Nugent requested the board approve the purchase of four (4) 35-foot electric Gillig buses at \$1,250,000 per	MOTION: Rodd Miller moved, and Beverly Hall seconded the motion to	Bob Nugent

	unit. Topeka Metro would purchase these buses using the Kansas City Area Transportation Authority (KCATA) joint procurement Contract #F19-5001-53 of which Metro is a participant. Rodd inquired about Topeka Metro's charging infrastructure. Bob said infrastructure has been installed but not tested yet.	approve the purchase of four 35-foot electric Gillig buses. Motion approved 4-0.	
Old Business	<p>Bob briefly discussed that we would go over the budget development process soon.</p> <p>Candis inquired about the FREEDOM pass. Denise shared that Al Bradley, Station Manager, was notifying eighteen people individually about the discontinuation. Some already have reduced fares. If the others do not, then they will need to come to Quincy Street Station with their birth certificate and ID to get a reduced fare. They will have to pay to ride the fixed route. There are three policies that pertain to the FREEDOM pass, so those will need to be revised.</p> <p>Topeka Metro is on the agenda for Tuesday, March 19, 2024, at the Topeka City Council meeting.</p>		Bob Nugent
Executive Session	N/A		
Adjourn	Board meeting adjourned at 4:26 p.m.	Candis adjourned the meeting	Candis Meerpohl

Respectfully Submitted –



Keri Renner, Topeka Metro Board Secretary