



5401 Hayes St.  
Merriam, KS  
(913)232-8016

**ATTN: Alan Parris**  
**To: Topeka Metro**  
**Locations: Topeka Metro Transit Authority**  
**Address: 201 N Kansas Ave Topeka, KS**  
**RFB# TO-24-01**

## Overview

Pete's Pest Control is pleased to submit this proposal for services to support Topeka Metro Transit Authority in achieving its goals for improving and providing an integrated pest management program. Pete's Pest Control, where we specialize in keeping your facility pest-free. We understand that dealing with pests can be a frustrating and stressful experience, which is why we offer reliable and effective pest control services to our clients. At Pete's Pest Control, we have a team of highly trained and experienced pest control professionals who are dedicated to providing top-notch services to our clients. Our goal is to eliminate any pests that are causing problems in your home or business and to prevent them from returning in the future. We use safe and environmentally friendly pest control methods to ensure the health and safety of our clients and their families. Our services are affordable and customizable to meet the unique needs of each of our clients. Thank you for considering Pete's Pest Control for your pest control needs. We look forward to the opportunity to serve you and help you enjoy a pest-free environment.

## Scope of Services:

- General Pest Control Treatment (*Monthly*)
  - Admin & Parking Garage
  - Quincy Street Station
  - Maintenance Building

## Objective

- Improve pest activity in affected areas
- Reduce pest by removing and treating affected areas interior and exterior
- Provide an efficient and effective solution that does not interrupt daily activities in these areas
- Improve occupant comfort and productivity

## Our Proposal

Pete's seeks to provide a dedicated and systematic approach to the concerns and issues within this facility. We strongly feel that we provide industry leading methods to tackle pest concerns that lead to long term infestation or ongoing concerns causing problems for patients, guests, and staff. Our proposal is based on previous project of size and scope.

## Execution Strategy

Our execution strategy incorporates proven methodologies, extremely qualified personnel, and a highly responsive approach to treating these complex facilities. Our strategy is supported by the National Pest Management Association and the Kansas Department of Agriculture. Following is a description of our project methods, including how the project will be developed, a proposed timeline of events, and reasons for why we suggest developing the project as described. Weekly or Monthly project communication detailing findings and progress will be ongoing throughout the project. This will include a direct point of contact for any concerns throughout all treatments.

## Project Approach

The following is a description of our project methods, including how we will treat pests, equipment that we use, precautions that will be taken. Included is a proposed timeline of events, and reasons why we suggest developing this project as described below: **ALL TREATMENT STRATEGIES USED WILL FOLLOW STRICT ADHERENCE TO NPMA STANDARDS AND KS DoA GUIDELINES. ALL WORK WILL BE OVERSEEN BY THE PROGRAM TECHNICAL SUPERVISOR (PTS) HUNTER MURAN. SEE ATTACHED RESUME.**

- **Set Up**
  - Extreme Caution will be taken to avoid any contact or movement of personal/sensitive items on desks, shelves, and in Office Spaces
    - In some cases, it may require that we position a ladder or piece of equipment near that space.
  - Drop Ceiling Areas
    - Please note: Occasionally a drop ceiling tile, or spline ceiling tile may incur minor damage, the replacement of these tiles is not included in this proposal.
  - Every effort will be made by Pete's Pest Control and its technicians to prevent foreign objects or tools from falling on desks, shelves, personal belongings, etc.
  - Pete's Pest Control teams are committed to keeping a safe and clean jobsite for all projects
  - All technicians have adhered to the *PPC Codes of Conduct*
  - The Project Manager and his team will keep an onsite point of contact up to date with progress, reports, and any findings they may see.
- **Exterior / Interior General Pest Treatments**
  - Technicians will spray the perimeter area with an approved insecticide
  - Technicians will follow all safety guidelines
  - Technicians will note and photograph activity that needs to be reported to the onsite point of contact.
- **Mice / Rodents**
  - Technicians will bait and trap in areas of activity
  - Technicians will identify entry points and provide proper recommendations

**Supplied by Topeka Metro Transit Authority**

The following is to be supplied by Topeka Metro Transit Authority to start and progress the project efficiently:

Access to Parking
Security clearance into facility
Access to each Building, Office, Area, or Space in need of treatment
Access to water and water connections as needed
Onsite Point of Contact for all work

**Benefits**

The following benefits are to be expected following the services listed above.

- Improved indoor air quality
- Reduction of pest activity throughout camps
- Improved Occupant Comfort (productivity)
- Improved environmental safety


**Current / Prior Contracts**

- 1.) Kansas City Kansas Community College / Chris Gardner / (913)288-7613 / [Cgardner@kckcc.edu](mailto:Cgardner@kckcc.edu)
- 2.) Unity School of Christianity / Lisa Hurst / (816)347-5568 / [Hurstlm@unityonline.org](mailto:Hurstlm@unityonline.org)
- 3.) Christ Community Church / Allen Seaman / (913)244-3110 / [allens@cckc.church](mailto:allens@cckc.church)

**Conclusion**

We look forward to working with Topeka Metro Transit Authority and supporting your efforts to improve the comfort and safety of your facility. While also reducing the impact of pests and nuisance wildlife throughout campus. With our services we are confident that we can meet the challenges ahead and stand ready to partner with you in delivering an effective integrated pest management system.

Thank you for your consideration,



Brooks M Ingrassia  
Managing Partner  
Pete's Pest Control

# Pesticide Business License

*Kansas Department of Agriculture, Manhattan, Kansas Certifies*

**Expires:**  
12/31/2023

**PETE'S PEST CONTROL  
LLC  
5401 Hayes St. Unit A  
Merriam, KS 66203**

**License No:**  
7163

**Categories:**  
7

*Has met the requirements for Pesticide Business License under the Kansas Pesticide Law and is hereby granted this license constituting authorization to apply and supervise the Commercial application of pesticides in categories listed hereon.*



Michael M. Beam  
Secretary of Agriculture

**NOTICE: THIS REGISTRATION IS NOT TRANSFERABLE**

Kansas Department of Agriculture, 1320 Research Park Drive, Manhattan, KS 66502 (785) 564-6700 <http://agriculture.ks.gov/>



MISSOURI DEPARTMENT OF AGRICULTURE  
 PESTICIDE PROGRAM  
 PO BOX 630  
 JEFFERSON CITY, MO 65102



100793

**COMMERCIAL APPLICATOR LICENSE**

This license is only valid for use by the person named below.  
 NON TRANSFERABLE (Category Titles On Reverse Side)

CATEGORY: 7A 7B 7C

HUNTER MURNAN  
 PETE'S PEST CONTROL  
 5401 HAYES ST  
 SHAWNEE KS 66203

USAPlants ID:  
 003YP4

License No:  
 C26517

License Expires:  
 08-31-2023

Recertified Until:  
 12-31-2024

CHRIS CHINN, DIRECTOR

DAWN WALL, SUPERVISOR



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101281

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CATEGORY: 3 7A 7B

GARRETT HOWE  
 PETE'S PEST CONTROL  
 5401 HAYES ST  
 SHAWNEE KS 66203

USAPlants ID:  
 003Z6V

License No:  
 T30869

License Expires:  
 10-31-2023

Retrained Until:  
 10-31-2025

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DAWN WALL, SUPERVISOR



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106197

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CATEGORY: 7A 7B

GAIGE L WILLEY  
 PETE'S PEST CONTROL  
 5401 HAYES ST  
 SHAWNEE KS 66203

USAPlants ID:  
 00448G

License No:  
 T31589

License Expires:  
 05-31-2024

Retrained Until:  
 05-31-2026

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DAWN WALL, SUPERVISOR



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Retrained Until:  
 05-31-2026

CHRIS CHINN  
 DIRECTOR

DAWN WALL  
 SUPERVISOR

COVER SHEET

Proposer Information

Company Name PETES PEST CONTROL  
Address 5401 HAYES ST  
City, State, Zip MERRIAM, KS 66203  
Main Phone (913) 232-8016

Contact Person Information

Name BROOKS INGRASSIA  
Job Title AREA MANAGER  
Phone (913) 232-8016  
Alt. Phone \_\_\_\_\_  
Email Service @ Pete the bug guy .com

Signature 

Date: 4/23/29

PRICE QUOTE

Proposer PETE'S PEST CONTROL

	<u>Monthly Cost of Service</u>
Year One	<u>\$900.00</u>
Year Two	<u>\$990.00</u>
Year Three	<u>\$1,089.00</u>
Year Four	<u>\$1,197.00</u>
Year Five	<u>\$1,316.00</u>
Year Six	<u>\$1,447.00</u>

Signature: 

Name & Title: Brooks M. Ingrassia

Date: 6/29/2023

Topeka Metro is tax exempt. Do not include sales tax in your proposed price.

LOBBYING CERTIFICATION

The undersigned contractor certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. See 49 CFR 20.100.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. [Note: Pursuant to 31 USC 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure. See 49 CFR 20.400.]

The undersigned contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 USC 3801, et seq, apply to this certification and disclosure, if any.

Signature: \_\_\_\_\_



Name and Title: \_\_\_\_\_

Brooks AREA MANAGER

Company Name: \_\_\_\_\_

PETES PEST CONTROL

Date: \_\_\_\_\_

6/29/2023





NON-COLLUSION CERTIFICATION

This is my sworn statement to certify that this proposal was not made in the interest of or on behalf of any undisclosed entity. This proposal is not collusive.

This proposer has not been a party to any agreement or collusion in restraint of freedom of competition by agreement to bid a fixed price, to refrain from bidding, or otherwise. This proposer has not, directly or indirectly, by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interest of Topeka Metropolitan Transit Authority, or of any proposer, or anyone else interested in the proposed contract.

Signature: 

Name and Title: Brooks INGRASSIA AREA MANAGER

Company Name: PETOS PEST CONTROL

Date: 6/29/2025

**SUSPENSION / DEBARMENT CERTIFICATION**

**In regard to 2 CFR Parts 180 and 1200**

In accordance with 2 CFR Parts 180 and 1200, the contractor is required to verify that none of its principals or affiliates:

- 1) is included on the federal government's suspended and debarred list;
- 2) is proposed for debarment, declared ineligible, voluntarily excluded or disqualified;
- 3) within three years preceding this proposal, has been convicted of or had a civil judgment rendered against them for (a) commission of fraud or criminal offense pertaining to performing a public transaction, (b) violation of any federal or state antitrust statute, or (c) embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- 4) is indicted or charged by a governmental entity for any of the charges in 3) above; and
- 5) has had any public transaction terminated for cause or default within three years preceding this proposal.

The contractor is required to include this requirement in any subcontracts related to this contract.

By signing and submitting its proposal, the proposer certifies that the certification in this clause is a material representation of fact relied upon by Metro. If it is later determined that the proposer knowingly rendered an erroneous certification, in addition to remedies available to Metro, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The proposer agrees to verify that none of its principals or affiliates is included on the federal government's suspended and debarred list at any time throughout the period of this contract. The proposer further agrees to include a provision requiring the same compliance in its subcontracts related to this contract.

Signature:



Name and Title:

Brooks M. Ingvarsson

Company Name:

Petes Pest Control

Date:

6/29/23