



Quincy Street Station HVAC Equipment Upgrade RFB TO-25-03

Publication Date: August 5, 2024
Proposal Due Date: September 12, 2024
Contract Term: Single Job
Bids Received: Two

Specifications of Service

This contract will be to upgrade the HVAC Equipment at our Quincy Street Station location at 820 SE Quincy Street in Topeka, Kansas.

Evaluation

All three members of the evaluation committee reviewed the bids individually, then met on September 13, 2024, to discuss. After review, both bids were deemed to be responsive and both bidders to be responsible and qualified. Therefore, the committee decided to award the contract to the lowest bidder.

Prior to RFB publication, our engineer, who is an expert in HVAC Equipment projects, estimated the price for this HVAC Equipment project to be \$160,000.00. The low bidder's price quote is \$155,261.00. Since the bid price is below the ICE, the committee deemed the price to be fair and reasonable. Our Engineer also reviewed both bids and recommended we award the contract to McElroy's Inc..

<u>Bidder</u>	<u>Cost</u>
McElroy's Inc.	\$155,261.00
Samco, Inc.	237,334.00

Recommendation

We recommend awarding the contract to upgrade the HVAC Equipment at our Quincy Street Station to McElroy's Inc. It is our determination that this is the best value for Topeka Metro, their bid was responsive, the company is responsible, they are the low bidder, the price quoted is fair and reasonable and below the ICE, and our Engineer also recommends the McElroy's Inc. bid.